

**Request for school to administer medicine**

***The school will not give your child medicine unless you complete and sign this form, and the school has a policy that the staff can administer medicine***

|                              |                         |
|------------------------------|-------------------------|
| Name of School               | Yew Tree Primary School |
| Name of Child                |                         |
| Date of Birth                | / /                     |
| Class                        |                         |
| Medical condition or illness |                         |

**Medicine**

|  |  |
|--|--|
| Name/type of medicine<br>(as described on the container) |  |
| Date dispensed   |  |
| Expiry date  |  |

Has your child taken this medicine before? YES / NO (PLEASE CIRCLE)

|   |  |
|---|--|
| When has your child taken this?                           |  |
| Dosage and method   |  |
| Medication end date                                       |  |
| Time/s to be given  |  |
| Special precautions                                       |  |
| Are there any side effects that the school needs to know? |  |

Self-administration YES / NO (PLEASE CIRCLE)

|                                   |  |
|-----------------------------------|--|
| Procedure to take in an emergency |  |
|-----------------------------------|--|

**Contact Details**

|                       |  |
|-----------------------|--|
| Name                  |  |
| Daytime Telephone N°  |  |
| Relationship to child |  |
| Address               |  |

*I accept that this is a service that the school is not obliged to undertake. I*

***understand that I must notify the school of any changes in writing and that I am responsible for collecting medication when it expires or at the end of the year.***

Date ..... Signature .....

**PLEASE SIGN IN RESPECT OF ASTHMA/CONDITION THAT REQUIRES AN INHALER :** I confirm that I have no objection to the school's Salbutamol inhaler being used in an emergency for my child.

DATE..... Signature.....