Sandwell
Metropolitan Borough Council

My ref: School Admissions
Your ref:

Parent Support Line: 0121 569 6765

Date: July 2026

Dear Parent/Carer

Applying Online for your Reception/Yr3 place for September 2027

This is to give you notice that you will soon need to apply for a Reception or Junior (Year 3) school place for your child. You will be able to apply online at https://www.sandwell.gov.uk/school-admissions/applying-reception-place-year-3-junior-school during the period from:

Monday 14 September 2026 until the closing date of Friday 15 January 2027.

Non Sandwell residents must contact their home Authority

Now is the time to start thinking about your options. When considering which schools to apply for, we suggest that you look out for details of open days/evenings which will be publicised on the schools and council's website and local press. Consider how closely you meet the school's admission criteria and visit the council's website to view our parent information booklet which will be published in late July 2026.

To assist you with your online application, further information will be sent to Sandwell residents in September.

Don't worry, if you don't have a computer at home you can also apply from one of Sandwell's 19 libraries and at Sandwell primary schools that offer computer support. You may also apply from a mobile device (eg smartphone or tablet).

Remember:

- You cannot apply for a reception or junior school (Year 3) place before 14 September 2026
- To have the best chance of getting the school you prefer you must apply before 15 January 2027

Should you have any questions or concerns please contact our Parent Support Line 0121 569 6765.

Yours sincerely,

School Admissions Team

Children and Education
Sandwell Council House
Freeth Street
Oldbury
B69 3DE

E-mail:
annual_schooladmissions@sandwell.gov.uk